



**Canada Council
for the Arts**

**Conseil des Arts
du Canada**

VISUAL ARTS SECTION

Grants to Culturally Diverse Curators for Residencies in the Visual Arts

Follow these three steps to apply for this grant:	
Step 1	Read the Program Guidelines for details about the purpose of the program, who and what is eligible, grant amount, application assessment process and criteria, etc.
Step 2	Read the Important Information for Applicants section. If you still have questions about the program or the application process, contact the Program Officer indicated below.
Step 3	Complete all sections of the attached application form . Be sure to use the Checklist (Part K of the form) to confirm that you have completed all relevant sections of the form and have included all required support material.

The Canada Council for the Arts is committed to equity and inclusion, and welcomes applications from diverse Aboriginal, cultural and regional communities, including people with disabilities.

Deadline

1 February

If this date falls on a weekend or statutory holiday, the deadline moves to the next business day.

Your completed application and all support material must be postmarked on or before the deadline date.

The Canada Council will not accept applications postmarked after the deadline date, incomplete applications or those submitted by fax or email.

Further Information

François Dion

Program Officer

Visual Arts Section

Canada Council for the Arts

350 Albert Street, P.O. Box 1047

Ottawa ON K1P 5V8

francois.dion@canadacouncil.ca

1-800-263-5588 (toll-free) or 613-566-4414, ext. 5268

TTY: 1-866-585-5559

VAG21E 11-11



PROGRAM GUIDELINES

<p>Mandate of the Visual Arts Section</p>	<p>To contribute to the advancement of ideas and practices in the visual arts and architecture, and to encourage their presentation and public enjoyment.</p>
<p>Program Description</p>	<p>The Grants to Culturally Diverse Curators for Residencies in the Visual Arts program assists culturally diverse curators at their chosen host organization to develop their curatorial practice. The purpose of this program is to expand the national pool of curatorial professionals who are of African, Asian, Latin American or Middle Eastern origin, and to advance knowledge in Canadian contemporary arts. The curatorial resident and the host organization must apply jointly.</p>
<p>Eligibility</p>	<p>Note that meeting the eligibility criteria does not guarantee that you will receive a grant.</p> <p>General eligibility criteria</p> <p>To apply to this program, you must be a Canadian citizen or have permanent resident status, as defined by Citizenship and Immigration Canada. You do not need to be living in Canada when you apply.</p> <p>You must be of African, Asian, Latin American or Middle Eastern origin. As well, you must also have had:</p> <ul style="list-style-type: none"> • educational training in the field of visual arts and/or • past experience such as curatorial internships or museum and gallery employment. <p>Host organizations</p> <p>Incorporated, non-profit Canadian art museums, public galleries, and artists-run centres with a mandate to serve the public are eligible to apply with the applicant to this program.</p> <p>Restrictions</p> <p>Students are not eligible.</p> <p>Art history and educational projects are not eligible.</p>

<p>Grant Amount</p>	<p>This program provides subsistence support to the curatorial resident to a maximum of \$35,000.</p> <p>These grants cannot be used for projects that have already been completed or for expenses that were incurred before this program’s deadline.</p> <p>You are expected to determine the amount of your grant request based on your needs, the period of time you require to carry out the program of work and the maximum grant amounts, which are indicated in this section.</p> <p>Host organizations are responsible for all other expenses associated with the residency, including the costs of exhibition and curatorial research, presentation, circulation and publication. Host organizations may be eligible to seek further support from the Canada Council for the Arts towards the costs of these activities through other programs of the Visual Arts Section.</p> <p>Costs that are normally assumed by art museums, artist-run centres, and public galleries are not eligible.</p> <p>Capital, large equipment, business maintenance, and or set-up costs are not eligible.</p>
<p>Access Support</p>	<p>Applicants who have disabilities can apply for additional funds to cover expenses for specific services and support that are required to carry out the proposed eligible grant activities. The Canada Council may contribute towards the access-related expenses.</p> <p>Eligible expenses</p> <p>Eligible expenses may include but are not limited to the following:</p> <ul style="list-style-type: none"> • sign language interpretation • a personal attendant • a guide • rental of specialized equipment. <p>Ineligible expenses:</p> <ul style="list-style-type: none"> • Major capital expenses (for example, the purchase of a wheelchair, vehicle or computer, or renovations). • Services and supports for which an individual is already receiving funding. • Services and supports that are not directly tied to the activities supported by the grant. <p>Requests are reviewed on a case-by-case basis. Please contact the Program Officer if you have any questions about your request.</p>

<p>Assessment of Applications</p>	<p>Assessment process</p> <p>Peer evaluation is fundamental to the Canada Council’s decision-making process. Applications will be evaluated by a peer assessment committee, composed of professional critics and curators who are recognized as such by their peers and selected on the basis of their specialized knowledge. Committee members will also be selected with consideration to fair representation of artistic specialization, gender, generations, Canada’s two official languages, and the cultural and regional diversity of Canada. New committees are formed for each competition.</p> <p>For further information on this subject, please see “Peer Assessment: How the Council Makes Its Decisions,” posted on the Canada Council’s website.</p> <p>Assessment criteria</p> <p>The committee’s decisions will be based on the general merit of your application, compared with that of all other eligible applications in this national competition, and on the availability of funds.</p> <p>Each application will be reviewed according to the following criteria:</p> <ul style="list-style-type: none"> • demonstrated commitment by both the curatorial resident and the host organization to the long-term development of professional curatorial practice in the visual arts • an appropriate “match” between the curatorial resident’s goals and the host organization’s mandate • provision of qualified professionals as mentors and advisors to the curatorial resident • presentation of a realistic, detailed work plan outlining curatorial responsibilities, e.g. research, writing, and exhibition planning and development, and • the potential impact of the residency for both the curatorial resident and host organization. <p>Priority will be given to organizations that demonstrate a long-term commitment to the development of culturally diverse curatorial practice in the visual arts, beyond the scope of this residency.</p>
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IMPORTANT INFORMATION

Processing the Application	<p>Acknowledgement of receipt</p> <p>The Canada Council will send you, by mail, a notice acknowledging that your application has been received. This notice will be sent out shortly after your application has arrived. It should be noted that the acknowledgement indicates that the application has been received; it does not confirm that your application is eligible.</p> <p>Response time</p> <p>You will be informed of the result of your application, by mail, approximately four months after the application deadline. The Canada Council does not release results by telephone or email.</p> <p>Application preparation</p> <p>You are responsible for providing all the information and support material requested to confirm your eligibility for the program. The Canada Council will make eligibility decisions based on the information provided in this application.</p> <p>It is important to inform the Canada Council for the Arts of any change of address.</p> <p>Do not submit originals. The Canada Council is not responsible for the loss or damage of material submitted in support of an application.</p> <p>Submit only the material requested, and carefully choose the material you include. Extra material will not be shown to the peer assessment committee. Committee members have limited time in which to study each grant application. This ensures that all applications are assessed on an equal basis.</p> <p>Format and layout</p> <p>Where this applies, all the documents requested and the application form must be submitted on separate sheets of white paper (letter format, 8½ x 11 inches) printed on one side. Use a font size of 11 points or larger. These documents must not be bound, placed under plastic or stapled. Paper clips are acceptable.</p> <p>Colour printing on coloured sheets or in an unusual format makes photocopying difficult; it is therefore preferable to avoid using them.</p>
Personal Information	<p>The Privacy Act gives individuals the right to access and request correction of personal information about themselves. The Canada Council will protect personal information as required by the Privacy Act. The information will be stored in a series of Canada Council data banks described in <i>Info Source</i>, a government publication that is available on the Internet. All other information may be accessible to others under the Access to Information Act.</p> <p>The Canada Council may share information related to applications and awards with officials in other arts and cultural industry funding agencies, on a confidential basis, to assist with program planning and evaluation.</p>

<p>Grant Terms and Conditions</p>	<p>Before you apply for a grant, please note all the following conditions:</p> <ul style="list-style-type: none"> • All your overdue final reports for Canada Council grants must be submitted and approved before you are eligible to apply for another Canada Council grant. • You may receive a maximum of two grants to professional artists from the Canada Council in any 48-month period. • You may apply for only one Canada Council grant to professional artists and one travel grant in any Canada Council fiscal year (1 April to 31 March). <p>Note: There is an exception to the condition that you can apply for only one grant to professional artists in any fiscal year. If you are an established professional artist who works in more than one discipline (for example, in both visual arts and music) and you meet the eligibility criteria as an established artist in both disciplines, you may apply to two different Canada Council grants to professional artists programs in one fiscal year. You must, however, accept or refuse the first grant that the Canada Council offers you (within two weeks of the date of the grant notification). If you accept the first grant offered, your other application will be withdrawn from competition.</p> <p>Each arts disciplines section has its own criteria regarding who is considered to be an established artist.</p> <p>If your application is successful, the terms and conditions will be outlined in the grant notification letter. These are some of the conditions:</p> <p>Proof of unpaid leave</p> <p>If you work full time and are successful in obtaining a grant from this program, you must submit proof of unpaid sabbatical or other professional leave without pay. The Canada Council will not release the grant payment until it has received this document.</p> <p>Payment</p> <p>The Canada Council will send you the grant money after it has received your grant acknowledgement form. The grant notification letter you will receive may also contain additional terms and conditions that you must fulfill before the grant is paid.</p> <p>Because grants and awards are taxable income, you may wish to receive the funds in the same year or years that you will have grant expenses. If your project or program of work will be carried out over two or more calendar years, you may request that your grant be paid in more than one instalment.</p> <p>Tax status</p> <p>Canada Council grants are taxable. T4A slips will be issued, at the appropriate time, for grants and awards paid to individuals. If you have any tax-related questions, please contact the Canada Revenue Agency or your provincial or territorial revenue department.</p>
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<p>Grant Terms and Conditions (continued)</p>	<p>Changes to proposed projects or programs of work</p> <p>If you cannot use part or all of the grant during the period stated in your application, for any reason, or if you decide not to carry out your proposed project or program of work, you must notify the Canada Council immediately. Any changes to funded projects or programs of work (for example, changes in the activity budget, to key creative personnel, or to the start or end date) must be approved by the appropriate Program Officer before you carry them out.</p> <p>Expiry date of the grant</p> <p>The grant funds will be available to complete your project/activity/work for three years following the competition deadline date that you apply to. The end of this three-year period is the expiry date of your grant.</p> <p>If you require an extension to the expiry date, please contact the appropriate Canada Council Program Officer, in writing. If you do not request an extension, the Canada Council will cancel the part of your grant that has not been paid to you by the expiry date, or you may be required to return a portion of the grant you have already received.</p> <p>Acknowledgement of Canada Council for the Arts support</p> <p>You must acknowledge the support of the Canada Council for the Arts in all promotional material associated with the grant. Details about the acknowledgement policy will be included with the grant notification letter.</p> <p>Final report</p> <p>You will be required to submit a final report on how you used the grant. This report must be submitted by the date identified in your grant notification letter.</p>
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Canada Council
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Grants to Culturally Diverse Curators for Residencies in the Visual Arts

The information that you provide on the following two pages will not be submitted to the peer assessment committee.

IDENTIFICATION OF APPLICANT

NAME OF CURATORIAL RESIDENT

Mrs. Miss Ms. Mr.

Year of birth: _____

NAME OF HOST ORGANIZATION

Name of person representing host organization:

Position

MAILING ADDRESS

Street address and apartment or suite number

City Province or territory Postal code

MAILING ADDRESS

Street address and suite number

City Province or territory Postal code

Telephone (residence):

Telephone:

Telephone (business):

Telephone:

Fax:

Fax:

Email:

Email:

Website:

Website:

NAME OF APPLICANT: _____

DECLARATION

Will you permit the Canada Council for the Arts to include your name, address and email on its mailing list?
(This information will be used for Canada Council business only, including surveys.) Yes No

In which language do you prefer to communicate with the Canada Council? English French

To be eligible for consideration, you must sign below to confirm your agreement with all of the following statements:

- I am a Canadian citizen or have permanent resident status as defined by Citizenship and Immigration Canada (curatorial resident only).
- I have carefully read the eligibility criteria for this program, which are described in the application guidelines, and I meet these criteria.
- I am a person from a culturally diverse group (African, Asian, Latin American or Middle Eastern).
- I understand that I may apply for only one Canada Council grant to professional artists and one travel grant each fiscal year (1 April to 31 March) (curatorial resident only).
- I understand that I am not eligible to apply to this program until all my overdue final reports for Canada Council grants have been submitted and approved.
- I accept the conditions of the program and agree to accept by the Canada Council for the Arts' decision.
- I will act as sole representative of the host organization, and I will keep the other participants informed of the contents and outcome of this grant application where applicable (host organization only).
- I am aware that the Canada Council for the Arts is subject to the Access to Information Act and Privacy Act, as described in the application guidelines.

I confirm that the statements in my application are complete and accurate, to the best of my knowledge.

Name _____
(please print)

Name _____
(please print)

Signature of curatorial resident

Signature of person representing host organization

Date _____

Date _____

ORIGINAL SIGNATURES ARE REQUIRED

NAME OF APPLICANT: _____

ACCESS SUPPORT (if this applies)

Applicants who have disabilities may apply for additional funds to cover expenses for specific services and support required to carry out the proposed eligible activities. **Please see the access support section in the program guidelines for details.**

Are you requesting funds to cover expenses for access support?

No Yes, Total amount requested: \$ _____

Please describe the services and support required and indicate the cost:

1. **Services or support required** (provide details):

Cost: \$ _____

2. **Services or support required** (provide details):

Cost: \$ _____

3. **Services or support required** (provide details):

Cost: \$ _____

4. **Services or support required** (provide details):

Cost: \$ _____



Grants to Culturally Diverse Curators for Residencies in the Visual Arts

The information that you provide from this point onward will be submitted to an assessment committee for review.

- The Canada Council for the Arts requires only one copy of the form. Type or print in black ink to make your submission easier to photocopy.
- Do not bind your completed application form (in other words, do not use spiral binding, mount it in plastic, staple it or so on).

PART A – NAME AND LOCATION OF RESIDENT AND HOST ORGANIZATION

Name of curatorial resident:

Last name

First and middle names

City (permanent residence)

Province or territory

Name of host organization:

Name of person representing host organization

Position

City

Province/ territory

PART B – DETAIL OF GRANT REQUEST

All four points listed below must be completed.

1) Purpose of grant (summarize in 15 words or less):

2) Amount requested from this program (to the nearest \$1,000): \$ _____

3) Contribution from the host organization: \$ _____

4) Duration of residency: From _____ to _____
(day/month/year) (day/month/year)

Note: The period of this grant must commence after the deadline date of 1 February.

NAME OF APPLICANT: _____

PART C – CURATORIAL STATEMENT (maximum 500 words)

On separate sheets of white 8½ x 11 inch paper one side only, and single space, describe your curatorial practice and address the following:

- your curatorial interests
- the aesthetic or cultural traditions that relate to your work (optional)
- your past experience with curatorial practice
- your objectives for the residency

PART D – PROFILE OF HOST ORGANIZATION (maximum 500 words)

Provide a profile of the host organization, including date of incorporation, mandate, current mission, key personnel and number of employees.

PART E – PROGRAM OF WORK (maximum 1500 words)

Provide a summary outlining the proposed project and detailing how the residency will enhance the professional development of the curatorial resident, and advance the knowledge and expertise of the host organization. This summary should address:

- planned activities and the focus of the residency
- how the residency will benefit the long-term development of the resident’s curatorial practice in the visual arts
- the physical or office facilities that will be available to the curatorial resident
- the qualified professionals who will serve as mentors and advisors to the curatorial resident
- the resident’s curatorial responsibilities, e.g. research, writing, exhibition planning and development, in the form of a detailed work plan.

NAME OF APPLICANT: _____

PART F – FINANCIAL INFORMATION			
Subsistence			
for _____ months at \$_____ per month (maximum of \$2,000 per month)			
Grant amount requested from the Canada Council (maximum of \$35,000)		\$	
HOST ORGANIZATION BUDGET			
Fill in the budget for the residency, using the format presented below. If necessary, provide details of expenses indicated below on one separate page that you attach.			
RESIDENCY EXPENSES			Amount
Office rental:			\$
Material costs (specify):			\$
Research and professional development costs (specify):			\$
Production costs (specify):			\$
Travel costs (specify):			\$
Other costs:			\$
Total expenses			\$
REVENUES			
(anticipated revenues for the proposed project and indicate whether confirmed or to be confirmed)			
	Confirmed	To be confirmed	Amount
Province/territory (specify):	<input type="checkbox"/>	<input type="checkbox"/>	\$
Municipality/region (specify):	<input type="checkbox"/>	<input type="checkbox"/>	\$
In-kind (specify):	<input type="checkbox"/>	<input type="checkbox"/>	\$
Other (specify):	<input type="checkbox"/>	<input type="checkbox"/>	\$
Contribution from the host organization			\$
Total revenues			\$
Please ensure that your total expenses equal your total revenues			

NAME OF APPLICANT: _____

PART G – CURRICULUM VITAE OF CURATORIAL RESIDENT

Please include the following information:

- your professional training (educational background, mentors, workshops, etc.)
- exhibition history of your curatorial projects (including the dates and titles of exhibitions, names and locations of galleries, and whether they were solo or group shows)
- bibliography of your published writing, reviews, catalogues and/or critical texts
- bibliography of reviews of your curatorial projects
- your prizes, awards and other grants, and
- other activities related to your practice.

PART H – LETTERS OF REFERENCE

Submit two letters of reference indicating the curatorial resident’s commitment to professional development. These letters should be written by professionals in the Visual Arts.

PART I1 – OPTIONAL SUPPORT MATERIALS

You may submit:

- clear photocopies of two excerpts of your published texts, articles or catalogues (maximum 10 pages per excerpt) and/or
- published catalogues, books, magazines or other publications written by you and/or
- a maximum of 15 digital images or 10 minutes of video files documenting the work of the artists who will be the focus of your research.

These additional support materials will be returned to you after your application has been assessed.

PART I2 – GUIDELINES FOR SUBMITTING VISUAL SUPPORT MATERIAL

Digital images must be submitted on CD or DVD without folders. Image files must be :

- PC-compatible
- in jpg file format
- a maximum of 1 MB file size
- a maximum resolution of 1024 x 768 pixels, and
- RGB or greyscale colour mode only (no CMYK).

File names must be in the following format:

01initialsyeartitle.jpg (image number, applicant’s initials, year of the work, title of the work). Do not put any special characters, symbols, periods, quotation marks (such as # / - “ &) or spaces in any file name. The image number must correspond to the ones in the Description of Digital Images and Video, which is part J2 of the form.

Present images chronologically, from the oldest to most recent.

Videos may be submitted either on DVD. Video files must be:

- PC-compatible
- in .avi, .mov, .mpg, .mpeg format
- viewable with QuickTime, RealPlayer, or Windows Media Player
- a maximum of 1 GB file size
- a maximum resolution of 1024 x 768 pixels

NAME OF APPLICANT: _____

PART J1 – BIBLIOGRAPHY OF PUBLISHED WRITINGS (Optional)

You may submit **photocopies of two excerpts** of published texts written by you. (maximum 10 pages per excerpt)

Books, Catalogues, Magazines and Other Periodicals							
	Author(s)	Month/ Year	Title / Article Title	Magazine Title	Vol./ No./ Page(s)	City	Publisher
1							
2							

ADDITIONAL OPTIONAL SUPPORT MATERIAL

You may submit up to five published catalogues, books, magazines or other publications written by you. These publications will be returned to you after your application has been assessed.

	Author(s)	Month/ Year	Title / Article Title	Magazine Title	Vol./ No./ Page(s)	City	Publisher
1							
2							
3							
4							
5							

NAME OF APPLICANT: _____

PART J2 –DESCRIPTION OF DIGITAL IMAGES AND VIDEO

DIGITAL IMAGES

Complete the following form. If further descriptive information is necessary, include details on a separate page (**one page maximum**).

No.	Title	Date	Medium	Dimensions
<i>e.g.</i>	<i>Title of my first digital image</i>	<i>2009</i>	<i>acrylic on canvas</i>	<i>60" x 90"</i>
01				
02				
03				
04				
05				
06				
07				
08				
09				
10				
11				
12				
13				
14				
15				

VIDEO (if applicable)

Note that it must not exceed a running time of **10 minutes**.

No.	Title	Year	Running Time	Format
01				

NAME OF APPLICANT: _____

PART K – CHECKLIST

Use this checklist to confirm that you have completed all relevant sections of the form and have included all required support material. Be sure to put your name on all items submitted.

You must include the following items in the order shown below.

- Identification of applicant
- Declaration (original signatures are required)
- Access support (if this applies)
- Part A – Name and location of resident and host organization
- Part B – Detail of grant request
- Part C – Curatorial statement (**500 words** maximum)
- Part D – Profile of host organization (**500 words** maximum)
- Part E – Program of work (**1500 words** maximum)
- Part F – Financial information
- Part G – Curriculum vitae of curatorial resident
- Part H – Letters of reference

Optional:

- Part I – Optional support material (complete and submit PART J1 and/or J2)

New this year

- Voluntary Self-Identification Form (included after the guidelines and application form)
You are encouraged to fill out this voluntary self-identification form to help the Canada Council identify whether its programs and services are reaching a diverse and wide range of Canadian artists, as intended. The information that you provide will not be used to assess the eligibility or merit of your application.

Submit your application to:

Visual Arts Section

Canada Council for the Arts
350 Albert Street, P.O. Box 1047
Ottawa ON K1P 5V8



Voluntary Self-identification Form

The Canada Council for the Arts is a federal Crown corporation created by an Act of Parliament, and it has certain legal obligations under the Canadian Charter of Rights and Freedoms.

The federal Privacy Act protects the personal information that you provide on this form.

The Canada Council for the Arts' mandate is to support the study, enjoyment and production of works in the arts. Moreover, the Canada Council would like to strengthen its positive impact on all professional Canadian artists. The Canada Council can better achieve these objectives if it knows more about who applies to its programs and who receives its funding.

The Canada Council is committed to equity, diversity and inclusion when providing grants and services to professional artists and arts organizations. Its policies reflect Canada's rich and complex reality, and the Canada Council uses its unique national perspective to identify and address issues related to access. The issues can be—but are not limited to—regional, cultural, racial, generational, language-based, Aboriginal-based, disability-based and (or) gender-based.

For this reason, you are encouraged to complete this voluntary self-identification form to help the Canada Council determine whether its programs and services are reaching a diverse and wide range of Canadian artists, as intended. Individuals who are applying for a grant as members of a collective and (or) an ensemble are also encouraged to complete this form.

The form will be detached from program application forms. The information that you provide in this form will not be used to determine your eligibility.

How will the Canada Council use the information that you provide?

Your voluntary self-identification information may be used to:

- generate statistics that will measure the impact of, and identify gaps in, funding
- ensure there is diversity in the membership of peer assessment committees, advisory committees and focus groups
- gather information to help the Canada Council with the design, review and evaluation of its programs
- plan outreach activities and targets
- report to the Canada Council Board and committees
- share information with other government departments, organizations and contractors with whom the Canada Council has a data sharing agreement (please refer to the consent option on page 4), and
- Identify applications for priority funding after they have been assessed as having equal merit with other applications.

How will the Canada Council protect the information that you provide?

By submitting your personal information, you are consenting to its collection, use and disclosure in accordance with the Privacy Act. The Canada Council will use or disclose the information to others only for the purposes stated. If the Canada Council wishes to use your information for other purposes, it must first receive your written consent to do so.

**Personal information collected on this form will be stored in the personal information bank for the appropriate program.
PROTECTED WHEN COMPLETED**

NAME: _____

If you have any questions regarding the provision of this voluntary self-identification information, please contact H el ene Pollex, Information Officer, Arts Services Unit, at 1-800-263-5588 or 613-566-4414, ext. 4075, or by email at helene.pollex@canadacouncil.ca.

Please complete this revised form even if you have provided self-identification information in the past. The information is stored in a series of Canada Council for the Arts data banks described in *Info Source*.

To access, correct or revise your personal information, please provide a precise description of your personal information to the Access to Information and Privacy (ATIP) Coordinator:

ATIP Coordinator

Canada Council for the Arts

350 Albert Street, P.O. Box 1047

Ottawa ON K1P 5V8

debbie.stenson@canadacouncil.ca

Telephone: 1-800-263-5588 or 613-566-4414, ext. 4696

TTY: 1-866-585-5559

Fax: 613-566-4390

It will take you approximately 10 minutes to complete this form.

Name:

Last name

First name

Year of birth: _____

Place of residence:

City, town, hamlet, reserve or other place: _____

Province or territory: _____ Postal code: _____

Region:

Where **in Canada** do you consider to be your home? (This may be different from your current place of residence.)

Home city, town, hamlet, reserve or other place: _____

Home province or territory: _____

Gender:

Female

Male

Transgender

Other, please specify: _____

Personal information collected on this form will be stored in the personal information bank for the appropriate program.

PROTECTED WHEN COMPLETED

NAME: _____

Citizenship:

Check a box if you identify as a:

- Canadian citizen
- Permanent resident (as defined by Citizenship and Immigration Canada)
- Other, please specify _____

Newcomer or immigrant:

Check the box below if you identify as a:

- Newcomer or immigrant to Canada

If you checked this box, please indicate the year you immigrated to Canada: _____

Official Languages:

What is your preferred official language?

- English
- French

First Language:

Check one or more of the boxes below indicating the language(s) you first learned and still understand:

- English
- French
- Inuktitut
- Other Aboriginal language (please specify): _____
- Sign language (please specify): _____
- Other languages (please specify): _____

Official-language minority communities:

These are groups of people that share a common language, English or French, distinct from the linguistic majority of the province or territory in which they live, as defined in Section 41 of the Official Languages Act.

Check one of the boxes below if you identify as a:

- Anglophone official-language minority
- Francophone official-language minority

Aboriginal/First Peoples of Canada:

Check one of the boxes below if you identify as:

- First Nations
- Métis
- Inuit

NAME: _____

Ethno-Cultural Origin:

Check only one of the boxes below if you identify as:

- Indigenous person from outside Canada (for example, Maori from New Zealand, Sami from Norway, Quechua from Peru) (please specify): _____
- Person of African, Asian, Middle Eastern, Latin American or mixed racial heritage—Mixed racial heritage means that your heritage includes at least one of the groups named here. (Note that the above corresponds to “**visible minority**,” as defined in the Employment Equity Act of Canada.) (Please specify): _____
- Other (please specify): _____

Disability:

Check the box below if you identify as a person with a disability.

- Please specify: _____

AGREEMENT TO PROVIDE PERSONAL INFORMATION

Consent to share information:

Please check one of the boxes below:

- I consent to the sharing of my information with other government departments, organizations and contractors that the Canada Council for the Arts has a data sharing agreement with.
- I do not consent to the sharing of my information with other government departments, organizations and contractors that the Canada Council for the Arts has a data sharing agreement with.

I have signed on the signature line below to confirm that I agree to the following:

- I have provided the personal information in this form with the understanding that it will be used only for the purposes stated in this form and that the Canada Council requires my written consent before it can use my personal information for any other purpose.
- The information I have provided is true and complete.

Name: _____

Signature: _____ Date: _____

If you complete this form by hand or on a typewriter, your original signature is required (not a photocopy). If you complete this form online, your email address will be accepted as your original signature.

CANADA COUNCIL USE ONLY—ATS contact: _____