



**Canada Council
for the Arts**

**Conseil des Arts
du Canada**

ENDOWMENTS AND PRIZES

Canada Council for the Arts Musical Instrument Bank

2012 Competition for Fine Violins, Cellos and a Cello Bow

Follow these three steps to apply for this competition:	
Step 1	Read the Application Guidelines for details about the purpose of the competition, who may apply and other eligibility criteria, assessment process and criteria, etc.
Step 2	Read the Important Information section. If you still have questions about the competition or the application process, contact the Program Officer indicated below.
Step 3	Complete all sections of the attached application form . Use the checklist (Part D of the form) to confirm that you have completed the form and included all required support material.

The Canada Council for the Arts is committed to equity and inclusion, and welcomes applications from diverse Aboriginal, cultural and regional communities, including people with disabilities.

Deadline

1 April 2012

If this date falls on a weekend or statutory holiday, the deadline moves to the next business day. Your completed application form and all support material must be postmarked on or before the deadline date.

The Canada Council will not accept applications postmarked after the deadline date, incomplete applications or those submitted by fax or email.

Further Information

Lori Knoll

Program Officer
Endowments and Prizes
Canada Council for the Arts
350 Albert Street, P.O. Box 1047
Ottawa ON K1P 5V8

lori.knoll@canadacouncil.ca

1-800-263-5588 (toll-free) or 613-566-4414, ext. 4116

TTY: 1-866-585-5559

PRG33E 01-12



APPLICATION GUIDELINES

<p>About the Canada Council for the Arts Musical Instrument Bank</p>	<p>The Canada Council for the Arts created its Musical Instrument Bank to acquire exceptional stringed instruments. The intent is to lend the instruments to gifted established professional Canadian classical musicians or young professional Canadian classical musicians about to embark on or at the beginning of an international solo or chamber music career. The musicians who receive these instruments play them throughout the loan period in concerts around the world and in recordings.</p> <p>The Musical Instrument Bank was established in 1985 through a \$100,000 legacy from the Barwick family of Ottawa. Since then, through a series of generous donations and loans, it has grown to include close to 20 instruments, valued at over \$29 million. These violins, cellos and bows are among some of the most legendary instruments of the world, made by celebrated luthiers such as Stradivari, Gagliano and Pressenda.</p> <p>Visit www.canadacouncil.ca/prizes/musical_instrument_bank for the acquisition history of the Musical Instrument Bank.</p> <p>The Canada Council for the Arts gratefully thanks the donors and lenders of these fine instruments for their generosity and kind assistance in the development of the Musical Instrument Bank.</p>
<p>Description of Awards</p>	<p>Competitions are held when previous loans expire. Each loan period lasts three years.</p> <p>The following are confirmed for the 2012 competition:</p> <ul style="list-style-type: none"> • 1689 Baumgartner Stradivari violin • ca. 1696 Bonjour Stradivari cello • ca. 1700 Bell Giovanni Tononi violin • ca. 1700 Taft Stradivari violin • 1715 Dominicus Montagnana violin • 1717 Windsor-Weinstein Stradivari violin • 1729 Guarneri del Gesù violin • 1730 Newland Joannes Franciscus Celoniatius cello • 1747 Palmason Januarius Gagliano violin • 1768 Miller Januarius Gagliano violin • 1820 Joannes Franciscus Pressenda violin • 1824 McConnell Nicolaus Gagliano cello • ca. 1830 Shaw Adam cello bow • 1869 Jean-Baptiste Vuillaume violin (with a Vuillaume model bow) • 1902 Enrico Rocca violin • 1929 Carlo Giuseppe Oddone cello <p>The Musical Instrument Bank may acquire additional instruments for the 2012 competition.</p>

<p>Eligibility</p>	<p>Eligible professional Canadian classical musicians are:</p> <ul style="list-style-type: none"> • talented young musicians of great potential, who have begun or are about to embark on an international solo or chamber music career • mid-career or established musicians who already have an international solo or chamber music career, and who are in a key period with regard to career development. <p>All applicants must demonstrate that having a fine stringed instrument or bow at this point in their development will provide a major boost to their career and (or) enable them to move to the next level in their career.</p> <p>Applicants must:</p> <ul style="list-style-type: none"> • be Canadian citizens or permanent residents of Canada, as defined by Citizenship and Immigration Canada. They do not need to be living in Canada when they apply. • agree to maintain permanent resident status in Canada for the term of the loan, unless the Canada Council agrees otherwise • have completed their basic training in music (university graduation or the equivalent in specialized training) • have a history of public presentation of their work • be recognized as professional musicians by other artists in their field. <p>Applicants to Musical Instrument Bank competitions and holders of instruments may also apply to one other Canada Council for the Arts Grants to Professional Artists program as well as a travel grant in the same fiscal year.</p> <p>Restrictions</p> <p>All overdue final or annual reports for Canada Council grants or a Musical Instrument Bank loan must be submitted and approved before applicants are eligible to apply.</p> <p>Applicants may receive a maximum of four Musical Instrument Bank loans of three years.</p>
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<p>Assessment of Applications</p>	<p>Assessment process</p> <p>Peer evaluation is fundamental to the Canada Council’s decision-making process. Applications are assessed by a peer assessment committee composed of experienced professional musicians or other peers, who are selected for their expertise in classical and contemporary string repertoire, technique and understanding of career development dynamics. Members are also chosen with consideration to fair representation of gender, generations, Canada’s two official languages, Aboriginal peoples, and the cultural and regional diversity of Canada. The committee may include an international expert.</p> <p>For further information on this subject, please see “Peer Assessment: How the Council Makes Its Decisions,” posted on the Canada Council’s website.</p> <p>The committee evaluates all applications in a national competitive context and selects the finalists, who will be invited to a live audition and interview (held from 16 to 20 September 2012 in Toronto). A number of finalists will be selected, based on the artistic quality of their recorded performance and on the rest of their support material (see Part B of the application form). Finalists must be prepared to discuss their career plans during the audition, describing how having an exceptional instrument or bow from the Musical Instrument Bank at this point in their career would help them achieve their goals and (or) bring their career to the next level.</p> <p>The repertoire categories for the live auditions will be the same as those for the pre-selection, but finalists may choose new pieces. Finalists will play solo works or solo works with piano accompaniment at the auditions.</p> <p>Assessment criteria</p> <p>Selection will be based on the applicants’ playing ability, their professional career potential, and their ability to take full advantage of Canadian and international professional engagements during the loan period. The latter two points will be assessed from the written support material, as well as at the in-person interview during the live audition process.</p>
<p>Travel Costs for Finalists</p>	<p>The live auditions will be held in Toronto from 16 to 20 September 2012. Finalists will receive up to \$1,500 from the Canada Council, depending on where they live, to help them travel to the auditions.</p> <p>Finalists who are Deaf or have disabilities will have an opportunity to identify services and support that are required to attend the audition. The Canada Council may contribute toward specific access-related expenses.</p> <p>Finalists will otherwise be responsible for covering any additional travel and accommodation costs and for making their own arrangements. The Canada Council will send finalists information on travel and funding available.</p>

IMPORTANT INFORMATION FOR APPLICANTS

<p>Processing the Application</p>	<p>Response time You will be notified whether you have been selected as a finalist, by mail, in June 2012. The Canada Council does not release results by telephone or email.</p> <p>The results of the live auditions will be announced to all finalists at the end of the auditions.</p> <p>Application preparation You are responsible for providing all the information and support material requested to confirm your eligibility for the competition. The Canada Council will make eligibility decisions based on the information provided in this application.</p> <p>Do not submit originals. The Canada Council is not responsible for the loss or damage of material submitted.</p> <p>Where this applies, submit only the material requested, and carefully choose the material you include. Extra material will not be shown to the peer assessment committee. Committee members have limited time in which to study each application.</p> <p>Format and layout Where this applies, all the documents requested and the application form must be submitted on separate sheets of white paper (letter format, 8½ x 11 inches) printed on one side. Use a font size of 11 points or larger These documents must not be bound, placed under plastic or stapled. Paper clips are acceptable.</p> <p>Colour printing on coloured sheets or in an unusual format makes photocopying difficult; it is therefore preferable to avoid using them.</p>
<p>Personal Information</p>	<p>The Privacy Act gives individuals the right to access and request correction of personal information about themselves. The Canada Council will protect personal information as required by the Privacy Act. The information will be stored in a series of Canada Council data banks described in Info Source, a government publication that is available on the Internet. All other information may be accessible to others under the Access to Information Act.</p> <p>The Canada Council for the Arts may share information related to applications and awards with officials in other arts and cultural industry funding agencies, on a confidential basis, to assist with program planning and evaluation.</p>
<p>Competition Terms and Conditions</p>	<p>If your application is successful, the terms and conditions will be outlined in the notification letter. These are some of the conditions:</p> <p>Bailment agreement Recipients of an instrument must sign a contract (a bailment agreement) governing all conditions of the loan. The bailment agreement form is available on request from the Canada Council for the Arts.</p>

<p>Competition Terms and Conditions (continued)</p>	<p>Instrument care and maintenance</p> <p>All recipients will be required to attend a workshop on instrument care and policies on use of the loaned instruments, at Geo. Heidl and Co. Limited in Toronto, the company responsible for the maintenance of the instruments.</p> <p>Recipients must take their awarded instrument to Geo. Heidl & Co. Limited each year for an inspection. The instrument must not be altered in any way. All costs of insurance, major repairs/restoration and the luthier's fees for annual evaluation will be the responsibility of the Canada Council. Recipients must pay for routine care and any travel costs related to the annual evaluation and repair of the instrument. They must send the Canada Council a written report from the inspector on the condition of the instrument.</p> <p>Participation in promotional activities</p> <p>Recipients must agree to make themselves available for a reasonable number of publicity and arts promotion activities during the loan period. They must allow photographs and public information about themselves to be used for promotion of the Musical Information Bank and in other Canada Council promotional initiatives. They must also agree to participate fully in all competition activities, including media interviews and conferences, ceremonies and receptions.</p> <p>Recipients may be required to perform in one promotional concert annually for the Canada Council for the Arts Musical Instrument Bank. No professional fee is paid for these concerts, but the Canada Council will pay reasonable travel and accommodation expenses.</p> <p>Recipients are required to perform in professional concerts or recitals in Canada at least six times during each of the three years of the loan. These concerts must be organized by the winner (and [or] his or her manager or agent) and will not be the responsibility of the Canada Council. Applicants must be prepared to present their plans and (or) confirmed engagements for the first year of the loan, prior to the beginning of the loan. Firm commitments for subsequent years' concerts will be required by the annual anniversary date of the bailment agreement.</p> <p>Changes to required activities</p> <p>If recipients cannot use the instrument, for any reason, or if they decide not to carry out the required activities, they must notify the Canada Council immediately.</p> <p>Acknowledgement of Canada Council for the Arts support</p> <p>Recipients must acknowledge the support of the Canada Council for the Arts in all promotional material associated with the loan. Details about the acknowledgement policy will be included with the notification letter and the contract (bailment agreement).</p> <p>Annual reports and final report</p> <p>Recipients will be required to report yearly to the Canada Council on the progress of their career during the term of the loan. They will also be required to submit a final report by the date identified in the notification letter.</p>
<p>Previous Winners</p>	<p>Visit www.canadacouncil.ca/prizes/musical_instrument_bank for the cumulative list of winners.</p>



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The information you provide on this page will not be submitted to the peer assessment committee.

IDENTIFICATION OF APPLICANT

(Please inform the Canada Council if your address changes.)

Name of applicant (please provide your full legal name): Mrs. Miss Ms. Mr.

Last name First and middle names Year of birth

Mailing address:

Street and apartment or suite number

City Province or territory Postal code

Telephone Fax Email

DECLARATION

Will you permit the Canada Council for the Arts to include your name, address and email on its mailing list?
(This information will be used for Canada Council business only, including surveys.) Yes No

In which language do you prefer to communicate with the Canada Council for the Arts? English French

To be eligible for consideration, you must sign below to confirm your agreement with all of the following statements:

- I am a Canadian citizen or have permanent resident status, as defined by Citizenship and Immigration Canada.
- I have carefully read the eligibility criteria for the competition, which are described in the application guidelines, and I meet these criteria.
- I understand that I am not eligible to apply to this competition until all my overdue final reports for Canada Council grants have been submitted and approved.
- I accept the conditions of this competition and agree to accept the Canada Council's decision.
- I am aware that the Canada Council is subject to the Access to Information Act and Privacy Act as described in the application guidelines.

I confirm that the statements in my application are complete and accurate, to the best of my knowledge.

Signature (an original signature is required)

Date



Canada Council for the Arts Musical Instrument Bank

The information that you provide from this point onward will be submitted to a peer assessment committee.

- The Canada Council for the Arts requires only one copy of the application form. Type or print in black ink to make your submission easier to photocopy.
- Do not bind your completed application form (in other words, do not use spiral binding, mount it in plastic, staple it, etc.).

PART A – NAME AND LOCATION OF APPLICANT

Name of applicant (please provide your full legal name):

Last name

First and middle names

City (permanent residence)

Province or territory

PART B – SUPPORT DOCUMENTATION

Please include the following with your application:

- a statement (maximum of **three pages**) confirming your eligibility for this competition, outlining your concert/recital and professional activities over the past two years, and describing your career plans (particularly over the next two to three years, including forthcoming performances)
- a **one-page** explanation of how the loan of an instrument or bow would help you achieve your career goals, particularly on the international stage, and (or) bring your career to the next level; in other words, clearly explain how the loan of one of the instruments or bow would make a difference to you, both personally and professionally
- a description of the instrument you currently play (or bow you use, if you are applying for the bow): maker, year made, approximate value, and any other relevant details, including the name of the instrument's or bow's owner
- a description of the instrument case you currently use
- a description of the type of instrument case you would like to use
- an up-to-date résumé, including a list of your current repertoire and the name of your current manager or agent, if applicable.

PART C – RECORDINGS

For the pre-selection stage of the competition, please provide **four copies** of a recording of your playing, made within the last 12 months, preferably during a live performance. The repertoire must include **three solo works** (with piano accompaniment, if applicable): one work from the baroque or classical period, one Canadian work, and one work of your choosing. The recording must run a maximum of **30 minutes** and must accurately represent your performing range and ability. **The Canada Council for the Arts prefers to receive the recordings as three indexed tracks on one CD, CD-R, DVD or DVD. Please clearly label your material.**

Works performed with an orchestra or ensemble may not be the best representation of an individual musician's work. If you choose to submit such work, please edit the selection to present only your solo passages.

If you have professionally produced one or more CDs, you may also submit the two most recent ones (**four copies** of each). The peer assessment committee members will have the option of reviewing this material as well.

PART C – RECORDINGS (continued)

The Canada Council will keep one copy of the recordings for the file (winners and finalists only). The other copies will be returned to applicants.

You are responsible for providing recordings of excellent technical quality. It is your responsibility to ensure that all audio or video support material you submit will play and function properly. Note that at the pre-selection stage, the peer assessment committee makes its decisions about artistic quality by listening to the submitted recordings.

If you do not submit your recordings in the format(s) stipulated, you may be disqualified.

PART D – CHECKLIST

Use this checklist to confirm that you have completed all relevant sections of the form and have included all required support material. Be sure to put your name on all items.

You must include the following items in the order shown below.

- Identification of applicant
- Declaration (with original signature)
- Part A – Name and location of applicant
 - Part B – Support documentation
 - Statement (**three pages** maximum)
 - Explanation about the loan of the instrument or bow (**one page**)
 - Description of the instrument you currently play
 - Description of the type of case you currently use
 - Description of the type of case you would like to use
 - Up-to-date résumé
 - Part C – Recordings
 - Four copies of your indexed recording (maximum of **30 minutes**)
 - Four copies of up to two most recent professionally produced CDs (optional)

New this year

- Voluntary Self-Identification form** (included after the Guidelines and Application Form)

You are encouraged to fill out this voluntary self-identification information form to help the Canada Council identify whether its programs and services are reaching a diverse and wide range of Canadian artists, as intended. The information that you provide will not be used to assess the eligibility or the merit of your application.

Submit your application to:**Endowments and Prizes**

Canada Council for the Arts
350 Albert Street, P.O. Box 1047
Ottawa ON K1P 5V8



Voluntary Self-identification Form

The Canada Council for the Arts is a federal Crown corporation created by an Act of Parliament, and it has certain legal obligations under the Canadian Charter of Rights and Freedoms.

The federal Privacy Act protects the personal information that you provide on this form.

The Canada Council for the Arts' mandate is to support the study, enjoyment and production of works in the arts. Moreover, the Canada Council would like to strengthen its positive impact on all professional Canadian artists. The Canada Council can better achieve these objectives if it knows more about who applies to its programs and who receives its funding.

The Canada Council is committed to equity, diversity and inclusion when providing grants and services to professional artists and arts organizations. Its policies reflect Canada's rich and complex reality, and the Canada Council uses its unique national perspective to identify and address issues related to access. The issues can be—but are not limited to—regional, cultural, racial, generational, language-based, Aboriginal-based, disability-based and (or) gender-based.

For this reason, you are encouraged to complete this voluntary self-identification form to help the Canada Council determine whether its programs and services are reaching a diverse and wide range of Canadian artists, as intended. Individuals who are applying for a grant as members of a collective and (or) an ensemble are also encouraged to complete this form.

The form will be detached from program application forms. The information that you provide in this form will not be used to determine your eligibility.

How will the Canada Council use the information that you provide?

Your voluntary self-identification information may be used to:

- generate statistics that will measure the impact of, and identify gaps in, funding
- ensure there is diversity in the membership of peer assessment committees, advisory committees and focus groups
- gather information to help the Canada Council with the design, review and evaluation of its programs
- plan outreach activities and targets
- report to the Canada Council Board and committees
- share information with other government departments, organizations and contractors with whom the Canada Council has a data sharing agreement (please refer to the consent option on page 4), and
- Identify applications for priority funding after they have been assessed as having equal merit with other applications.

How will the Canada Council protect the information that you provide?

By submitting your personal information, you are consenting to its collection, use and disclosure in accordance with the Privacy Act. The Canada Council will use or disclose the information to others only for the purposes stated. If the Canada Council wishes to use your information for other purposes, it must first receive your written consent to do so.

**Personal information collected on this form will be stored in the personal information bank for the appropriate program.
PROTECTED WHEN COMPLETED**

NAME: _____

If you have any questions regarding the provision of this voluntary self-identification information, please contact H el ene Pollex, Information Officer, Arts Services Unit, at 1-800-263-5588 or 613-566-4414, ext. 4075, or by email at helene.pollex@canadacouncil.ca.

Please complete this revised form even if you have provided self-identification information in the past. The information is stored in a series of Canada Council for the Arts data banks described in *Info Source*.

To access, correct or revise your personal information, please provide a precise description of your personal information to the Access to Information and Privacy (ATIP) Coordinator:

ATIP Coordinator

Canada Council for the Arts

350 Albert Street, P.O. Box 1047

Ottawa ON K1P 5V8

debbie.stenson@canadacouncil.ca

Telephone: 1-800-263-5588 or 613-566-4414, ext. 4696

TTY: 1-866-585-5559

Fax: 613-566-4390

It will take you approximately 10 minutes to complete this form.

Name:

Last name

First name

Year of birth: _____

Place of residence:

City, town, hamlet, reserve or other place: _____

Province or territory: _____ Postal code: _____

Region:

Where **in Canada** do you consider to be your home? (This may be different from your current place of residence.)

Home city, town, hamlet, reserve or other place: _____

Home province or territory: _____

Gender:

Female

Male

Transgender

Other, please specify: _____

Personal information collected on this form will be stored in the personal information bank for the appropriate program.

PROTECTED WHEN COMPLETED

NAME: _____

Citizenship:

Check a box if you identify as a:

- Canadian citizen
- Permanent resident (as defined by Citizenship and Immigration Canada)
- Other, please specify _____

Newcomer or immigrant:

Check the box below if you identify as a:

- Newcomer or immigrant to Canada

If you checked this box, please indicate the year you immigrated to Canada: _____

Official Languages:

What is your preferred official language?

- English
- French

First Language:

Check one or more of the boxes below indicating the language(s) you first learned and still understand:

- English
- French
- Inuktitut
- Other Aboriginal language (please specify): _____
- Sign language (please specify): _____
- Other languages (please specify): _____

Official-language minority communities:

These are groups of people that share a common language, English or French, distinct from the linguistic majority of the province or territory in which they live, as defined in Section 41 of the Official Languages Act.

Check one of the boxes below if you identify as a:

- Anglophone official-language minority
- Francophone official-language minority

Aboriginal/First Peoples of Canada:

Check one of the boxes below if you identify as:

- First Nations
- Métis
- Inuit

Personal information collected on this form will be stored in the personal information bank for the appropriate program.
PROTECTED WHEN COMPLETED

NAME: _____

Ethno-Cultural Origin:

Check only one of the boxes below if you identify as:

- Indigenous person from outside Canada (for example, Maori from New Zealand, Sami from Norway, Quechua from Peru) (please specify): _____
- Person of African, Asian, Middle Eastern, Latin American or mixed racial heritage—Mixed racial heritage means that your heritage includes at least one of the groups named here. (Note that the above corresponds to “**visible minority**,” as defined in the Employment Equity Act of Canada.) (Please specify): _____
- Other (please specify): _____

Disability:

Check the box below if you identify as a person with a disability.

- Please specify: _____

AGREEMENT TO PROVIDE PERSONAL INFORMATION

Consent to share information:

Please check one of the boxes below:

- I consent to the sharing of my information with other government departments, organizations and contractors that the Canada Council for the Arts has a data sharing agreement with.
- I do not consent to the sharing of my information with other government departments, organizations and contractors that the Canada Council for the Arts has a data sharing agreement with.

I have signed on the signature line below to confirm that I agree to the following:

- I have provided the personal information in this form with the understanding that it will be used only for the purposes stated in this form and that the Canada Council requires my written consent before it can use my personal information for any other purpose.
- The information I have provided is true and complete.

Name: _____

Signature: _____ Date: _____

If you complete this form by hand or on a typewriter, your original signature is required (not a photocopy). If you complete this form online, your email address will be accepted as your original signature.

CANADA COUNCIL USE ONLY—ATS contact: _____