



**Canada Council
for the Arts**

**Conseil des Arts
du Canada**

DANCE SECTION

Aboriginal Peoples Production Project Grants in Dance

Follow these three steps to apply for this grant:	
Step 1	Read the Program Guidelines for details about the purpose of the program, who and what is eligible, grant amount, application process and criteria, etc.
Step 2	Read the Important Information for Applicants section. If you still have questions about the program or the application process, contact the Program Officer indicated below.
Step 3	Complete all sections of the attached application form . Be sure to use the Checklist (Part E of the form) to confirm that you have completed all relevant sections of the form and have included all required support material.

The Canada Council for the Arts is committed to equity and inclusion, and welcomes applications from diverse Aboriginal, cultural and regional communities, including people with disabilities.

Deadline

1 November

If this date falls on a weekend or statutory holiday, the deadline moves to the next business day. Your completed application form and all support material must be postmarked on or before the deadline date.

The Canada Council will not accept applications postmarked after the deadline, incomplete applications, or those submitted by fax or email.

Further Information

Geraldine Manossa

Program Officer

Dance Section

Canada Council for the Arts

350 Albert Street, P.O. Box 1047

Ottawa ON K1P 5V8

geraldine.manossa@canadacouncil.ca

1-800-263-5588 (toll-free) or 613-566-4414, ext. 5501

T*TY: 1-866-585-5559

DAG15E 07-11



PROGRAM GUIDELINES

<p>Program Objectives</p>	<p>This program provides production project support to Canadian Aboriginal dance professionals (individuals), companies, collectives and organizations. The activities supported through this program lead to the creation, production and presentation of traditional dance forms and contemporary dance or movement, as well as the development of artistic and professional skills in the field of dance.</p>
<p>Program Description</p>	<p>The Aboriginal Peoples Production Project Grants in Dance program aims to respond to the natural creative cycles of dance professionals and to bring high quality dance works to audiences.</p> <p>The program has two components.</p> <ul style="list-style-type: none"> • Short-Term Production Grants provide support for one project that will be fully developed and presented to a paying audience within eighteen months of the start date of the project. • Long-Term Production Grants provide support for one major project, which is defined as a full program of work or works that require between two and four years from the start date of the project to be fully developed and presented to a paying audience. <p>Artists and Community Collaboration Program (ACCP)</p> <p>Applicants may find that their project falls within the objectives of the Artists and Community Collaboration Program (ACCP). The ACCP is now a permanent funded program of the Canada Council for the Arts. ACCP funding is delivered through this participating program and is intended to support diverse artistic activities that bring together professional artists and the broader community and that give the arts a stronger presence in everyday life. The ACCP provides an opportunity for communities to express themselves through creative working relationships with leading professional artists. The fund offers financial support to collaborations in an arts process that actively involves the work of professional artists and non-arts community members in creative and collaborative relationships, including projects that involve youth and elders.</p> <p>Applicants may apply to the ACCP through this program and must follow the usual application process and complete the specific additional requirements described in this program’s guidelines and application form.</p>
<p>Definitions</p>	<p>A production means the creation of a new dance work or the creation of a program involving more than one dance work. It can also mean a remount of an existing dance work and/or the commissioning of new works from a professional choreographer. The works must be professionally produced: Applicants may choose to self-produce or co-produce the works, or have them fully presented by a professional third party. Professional fees must be paid to participating collaborators and performers and the works must be presented to a paying audience. (In the case of ACCP, a paying audience is not required.)</p> <p>Aboriginal peoples include First Nations, Métis and Inuit people.</p> <p>An Aboriginal-controlled dance company means one that is directed by Aboriginal dance professionals. Collectives must have a majority membership of Aboriginal people, as well as artistic leadership or direction by Aboriginal people. Organizations must be owned and operated by Aboriginal people.</p>

<p>Definitions (continued)</p>	<p>A professional artist, as defined by the Canada Council for the Arts, is someone who:</p> <ul style="list-style-type: none"> • has specialized training in the artistic field (not necessarily in academic institutions) • is recognized as a professional artist by her or his peers (artists working in the same artistic tradition) • is committed to devoting more time to the artistic activity, if possible financially, • has a history of public presentation. <p>You must determine your status as an emerging, mid-career or established artist for this application. Please consult the definitions given below.</p> <p>Emerging dance professionals are those who have completed their basic training (as defined by the standards of their dance genre), are ready to undertake a professional career and have had at least one year of paid professional experience.</p> <p>For <i>dancers</i>, this means having completed professional training and having at least one year of paid performance in a professional context.</p> <p><i>Choreographers</i> must have presented at least three works publicly in the last three years in a professional context. The works choreographed must have been set using paid professional artists. (This does not include school or pre-professional work.)</p> <p>Mid-career dance professionals are those who have had an active professional career for at least five years. They must be recognized locally and/or regionally by their peers (those within their artistic tradition and/or discipline) and have made a recognized contribution to the field of dance.</p> <p>Established dance professionals are those who have made an important contribution to the field of dance nationally and/or internationally. They must have been actively engaged in the professional dance milieu and have sustained a career for a minimum of 15 years. Your entire body of work is taken into account, for example, choreography, interpretation and research.</p> <p>A dance company must be an incorporated Canadian non-profit organization. The core members of the company must be professionals, and they must have completed their basic training. Company dancers must be professionals who are paid for rehearsal time and performances. If the artistic director of the company is also the choreographer, he or she must meet the eligibility criteria for choreographers as indicated above.</p> <p>A collective or organization must have a minimum of three core artists but may include any number of people contributing to a common creative goal. The core members of the collective or organization must be professionals, and they must have completed their basic training. A collective or organization must be represented by a dance professional who will take on the administrative and/or artistic responsibility for the project. He or she must also meet the above criteria as an individual arts professional.</p>
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<p>Eligibility</p>	<p>Note that meeting the eligibility criteria does not guarantee that you will receive a grant.</p> <p>Applicant Eligibility</p> <p>Applicants who are applying to this program for the first time, or who are unsure of their project's eligibility should submit a summary of their dance experience or their résumé, and a one-page (maximum) project description to the Dance Section. This must be done at least one month before the deadline.</p> <p>Aboriginal professionals creating and working in all dance genres are eligible to apply for support. For a complete list of eligible dance genres and specializations, applicants should refer to Appendix A of the application form.</p> <p>General Eligibility</p> <p>This program is open to Canadian Aboriginal dance professionals (individuals), and Aboriginal-controlled dance companies, collectives and organizations.</p> <p>An individual applicant - whether an independent dance professional or a collective's or organization's representative - must be a Canadian citizen or permanent resident of Canada, as defined by Citizenship and Immigration Canada. A dance company must be an incorporated Canadian non-profit organization. Canadian citizens living abroad are eligible to apply.</p> <p>The core members of the collective or company must be Aboriginal dance professionals; they may not be studying with a dance school.</p> <p>Full-time undergraduate students enrolled at a dance academy, school, college or university are not eligible to apply.</p> <p>Graduate students at the master's and doctoral levels are eligible to apply providing they can demonstrate they have sufficient time to carry out the proposed project. They must have maintained an active professional dance career for at least one year in addition to their advanced studies while in academic settings or as part of specialized training programs. The Canada Council considers advanced studies to be those beyond a bachelor's degree or the equivalent.</p> <p>Eligibility for Short-Term Production Grants</p> <p>These grants are available to emerging, mid-career or established artists, and to companies, collectives and organizations.</p> <p>An individual applicant must meet the minimum requirements for a dancer or a choreographer, as defined above. Choreographers representing companies, collectives or organizations must meet the requirements for choreographers, as defined above.</p>
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<p>Eligibility (continued)</p>	<p>Eligibility for Long-Term Production Grants</p> <p>These grants are available to mid-career or established artists, and to companies, collectives and organizations.</p> <p>Applicants to this component must meet both of the following eligibility requirements. You must specify these in your application. They must have:</p> <ul style="list-style-type: none"> • received, in the past five years, a minimum of two grants from one or more of the following programs — Grants to Aboriginal Dance Professionals, Grants to Dance Professionals, Aboriginal Peoples Production Project Grants in Dance, Production Project Grants in Dance, Dance Touring Grants, International Co-production Program for Dance, Annual Support for Aboriginal Peoples Dance Companies, Organizations and Collectives or Creation/Production in Dance • produced, in the past five years, a minimum of two full-length public programs (for paying audiences) that involved professional, paid artists. <p>Project Eligibility</p> <p>Short-Term and Long-Term Production Grants</p> <p>The following activities are eligible for support:</p> <ul style="list-style-type: none"> • the creation, production and presentation of dance works, including traditional forms, dance for young audiences and dance that integrates new technologies • the production of new works, creations, or remounts of previous works • the commissioning of works from professional choreographers • collaborative productions that involve dance professionals, collectives and/or companies • international collaborations and co-productions with foreign artists and/or producers. • pre-tour activities and costs that are not supported by other programs of the Canada Council for the Arts <p>The following are not eligible for support:</p> <ul style="list-style-type: none"> • The production and dissemination of Canadian professional screen-based dance works (film or video). Applicants should refer instead to the Dance on Screen Production Fund. For other dance video or film production projects, applicants may contact the Media Arts Section to obtain information on the Grants to Film and Video Artists or Grants to New Media and Audio Artists program. • Professional development, apprenticeship or mentorship projects. Applicants should investigate instead the Grants to Aboriginal Dance Professionals program. • General artistic or professional research — applicants should investigate the Grants to Aboriginal Dance Professionals program. • Touring activities that are eligible for support under other Canada Council programs, such as the Dance Touring Grants or Audience and Market Development Travel Assistance program. • Projects already supported through other Canada Council programs. • Competitions and projects conceived for competitive purposes.
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<p>Eligibility (continued)</p>	<p>Other Possibilities and Restrictions</p> <p>Short-Term and Long-Term Production Grants</p> <p>Applicants are encouraged to apply to other programs of support within the Dance Section. A list of these programs, with brief descriptions, is available from the Dance Section or by consulting the Canada Council’s website at www.canadacouncil.ca/dance.</p> <ul style="list-style-type: none"> • An individual may apply for a production grant from this program and a grant for professional development, research, or apprenticeship/mentorship from the Grants to Aboriginal Dance Professionals or the Grants to Dance Professionals programs for separate projects and can hold two grants as long as they are distinct activities. • If the artistic director of a company or the three key people of a collective apply to the Aboriginal Peoples Production Project Grants in Dance program they may also apply as individuals to the Grants to Aboriginal Dance Professionals or Grants to Dance Professionals programs. • Dance companies that are receiving operating support from the Dance Section are not eligible to apply for an Aboriginal Peoples Production Project Grant in Dance. • Applicants may submit one application only to any deadline of the Aboriginal Peoples Production Project Grants in Dance program. Two applications may not be submitted to this program for the same competition deadline (even if the applications are for separate and unrelated projects). • Applicants may apply for and receive two or more consecutive grants from this program. They may not, however, hold two grants that will overlap in the same period. <p>An established arts professional who works in more than one discipline, and who meets the eligibility criteria as an established artist in both disciplines, may apply to two different grants to professional artists programs per fiscal year (1 April to 31 March). (The criteria for the status of established artists are determined by each disciplinary section.) The arts professional must, however, accept or refuse the first grant offered by the Canada Council within two weeks of the date of the grant notification. If the first grant offered is accepted, the arts professional’s other application will be withdrawn from any competition taking place in the same fiscal year.</p> <p>Artists and Community Collaboration Program (ACCP) Grants</p> <p>Applicants to the ACCP must meet all the eligibility requirements for the Aboriginal Peoples Production Project Grants in Dance program. In addition:</p> <ul style="list-style-type: none"> • they may submit only one project per program deadline • they must provide the additional information described in Part B of the application form, and • they must contact the Program Officer, before applying to the ACCP, to confirm their eligibility before submitting their request.
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<p>Eligibility (continued)</p>	<p>Note: ACCP projects should generally include at least one public presentation (a public workshop, showing or performance). A paying audience is not required.</p> <p>Before applying to ACCP, please refer to the Frequently Asked Questions on the Canada Council’s website.</p>
<p>Grant Amount</p>	<p>Amount Available</p> <p>These grants cannot be used for projects that have already been completed or for expenses that were incurred before the program deadline.</p> <p>Short-Term Production Grants and Short-Term ACCP Grants: A maximum of \$30,000 is available.</p> <p>Long-Term Production Grants and Long-Term ACCP Grants: A maximum total amount of \$100,000 is available over a two-, three- or four-year period. Successful applicants can distribute their grant in varying amounts over the desired period, but a maximum of 50 percent of the grant can be released for the first year of the project.</p> <p>For both components, the peer assessment committee will not normally modify the grant amounts requested. However, limited funds are available for this program and a high number of applications may be received. The peer assessment committee may decide to award grants that are smaller than the amounts requested.</p> <p>Grants are available in fixed amounts of \$1,000. Applicants must round their budget request to the nearest thousand and must submit a balanced budget (revenues must equal expenses).</p> <p>Applicants may use grant funds from this program to cover the following types of expenses, according to the needs of the project:</p> <ul style="list-style-type: none"> • their choreographic and/or artistic fees • design and construction of sets, regalia, costumes and lighting • fees for collaborators (e.g. artists, elders, instructors, producers, etc.) • commissioning fees for guest choreographers and composers • agent’s or manager’s fees if applicable • travel costs for the artists and/or collaborators and foreign guests • technical and administrative fees • creative development and rehearsal costs • creation / production costs • pre-tour costs • theatre costs • promotional and marketing costs.

<p>Grant Amount (continued)</p>	<p>Other costs that do not fall into the above categories are also eligible, such as:</p> <ul style="list-style-type: none"> • public presentation costs for a work-in-progress, an in-depth dramaturgical process, and/or the development of a dialogue with audiences over several months or years as part of the process of bringing the work to maturity • costs to establish a longer commitment with the dancers • costs for complete documentation of the process and production • the cost of bringing in an agent or animator at an early stage of creation to assist in the identification of an audience or audiences for the work • project management and coordination costs • subsistence for individual applicants for all or part of the project's duration. <p>Long-Term Production Grants</p> <p>For this component, applicants must present the project's expenses and revenues over a period of two, three or four years. If the project is longer than two years, applicants must complete the first two years' presentation in detail. They can provide a more general presentation for Years 3 and 4. Funds will not be released for less than a two-year cycle or for more than a four-year cycle.</p> <p>Successful applicants may be required to provide an updated budget before the Canada Council will release the first year's funds.</p> <p>Artists and Community Collaboration Program (ACCP) Grants</p> <p>ACCP grants can be used as a contribution toward:</p> <ul style="list-style-type: none"> • material costs for the production, including those related to development/creation • costs related to periods of research and knowledge gathering • salaries or fees for choreographers and dance artists • marketing and publicity costs • administration costs • studio and rehearsal space rental costs • honoraria for community participants and elders (in other words, those who are not arts professionals).
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<p>Assessment of Applications</p>	<p>Assessment Process</p> <p>Peer evaluation is fundamental to the Canada Council’s decision-making process. Applications to this program are evaluated by a national Aboriginal peer assessment committee.</p> <p>Committee members are selected from Aboriginal communities across Canada, and are chosen for their experience and expertise in dance as well as their significant knowledge of cultural protocol. They are also chosen with consideration to fair representation of the breadth of Aboriginal dance in Canada, gender, generations, Canada’s two official languages and the regional diversity of Canada.</p> <p>There are three to five members on a peer assessment committee, and new committees are selected for each competition.</p> <p>Peer assessment committees are asked to make fair, impartial and informed decisions. Before a committee meeting, the Canada Council sends photocopies of all eligible applications to the committee members. At the meeting, members study the applications and view the required audiovisual support material (DVDs and other material), and discuss the applications.</p> <p>On the final day of the meeting, committee members place the applications in priority order, review the results to assess the national impact of their recommendations, and discusses the results until they reach their final funding recommendations.</p> <p>All peer assessment committee decisions are final.</p> <p>For further information on this subject, please see “Peer Assessment: How the Council Makes Its Grant Decisions,” posted on the Canada Council’s website.</p> <p>Assessment Criteria</p> <p>The peer assessment committee will base its review of applications on the assessment criteria listed below. The committee’s decisions will be based on the general merit of your application, compared with that of all other eligible applications in this national competition, and on the availability of funds.</p> <p>Artistic Criteria</p> <p>The artistic criteria applied to the applicant are as follows:</p> <ul style="list-style-type: none"> • the applicant’s past achievements, and • the potential impact of the project on the applicant’s artistic path. <p>The artistic criteria applied to the project are as follows:</p> <ul style="list-style-type: none"> • the project’s artistic intent, merit and process • the project’s contribution to the advancement and development of the participating dance professionals • the project’s use of values associated with Aboriginal dance • the merit of the project in comparison with the other submitted projects in similar contexts • the clarity of the project and how relevant the submitted support material is to the project • the abilities of the collaborators in the project, based on their previous achievements
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<p>Assessment of Applications (continued)</p>	<ul style="list-style-type: none"> • the future visibility of the project (this could be demonstrated by significant interest from presenters/producers for future presentations, intended or confirmed venues, and intended or confirmed performance dates). The Canada Council does not set a minimum audience attendance target, but it does ask applicants to consider fully how they intend to reach their audiences, • the potential impact of the project on the artists and on the collaborating partners involved in remounting or re-creating works. <p>Financial Criteria</p> <ul style="list-style-type: none"> • Fees paid to the collaborators and professional dancers. The Canada Council suggests you reference the professional standards and dance agreements prepared by the Canadian Alliance of Dance Artists (CADA). These are best practices documents intended to provide basic guidelines and suggested minimum standards regarding hours of work, fee standards and working conditions, and that outline the rights and responsibilities of Dancers, Choreographers and Producers/Presenters in work agreements. Please visit: <ul style="list-style-type: none"> ▪ CADA-ON at http://www.cada-on.ca or ▪ CADA BC at http://www.cadabc.org/programs • Other possible sources of financing plus projected revenues (for example, box office revenues and in-kind services). • A balanced budget (revenues equal to expenses). <p>Additional Criteria for Long-Term Production Grants</p> <ul style="list-style-type: none"> • Strong rationale for the scale and length of the project. • Value to the applicant and to the discipline of working over a longer cycle. • The audience engagement and dissemination strategies (e.g. residencies, work-in-progress showings, open rehearsals, etc.). • The level of market interest (e.g. commissions, residencies, co-productions and potential touring activities). <p>Additional Criteria for ACCP Applications</p> <p>In addition to the assessment criteria for this program, listed above, the peer assessment committee will give priority to the following in its evaluation of applications for ACCP support:</p> <ul style="list-style-type: none"> • the merit of the proposed collaboration process (where clear and appropriate strategies and processes must be outlined to ensure a successful collaborative relationship) • the relevance of the project for participating community members and for the artists involved, in particular the relevance for youth, Aboriginal communities and culturally diverse communities • the artistic merit of the company or artists involved and their proven ability to carry out such a project, as demonstrated by their resources, expertise and past performance experience • the public impact of the project.
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IMPORTANT INFORMATION FOR APPLICANTS

<p>Processing the Application</p>	<p>Acknowledgement of Receipt</p> <p>The Canada Council will send you, by mail, a notice acknowledging that your application has been received. This notice will be sent out shortly after your application has arrived. It should be noted that the acknowledgement of receipt indicates that the application has been received; it does not confirm that your application is eligible.</p> <p>Response Time</p> <p>You will be informed of the competition results, by mail, approximately four months after the application deadline. The Canada Council does not release results by telephone or email.</p> <p>Application Preparation</p> <p>You are responsible for providing all the information and support material requested to confirm your eligibility for the program. The Canada Council will make eligibility decisions based on the information provided in this application.</p> <p>It is important to inform the Canada Council for the Arts of any change of address.</p> <p>Do not submit originals. The Canada Council is not responsible for the loss or damage of material submitted in support of an application.</p> <p>Submit only the material requested, and carefully choose the material you include. Extra material will not be shown to the peer assessment committee. Committee members have a limited time in which to study each grant application. This ensures that all applications are assessed on an equal basis.</p> <p>Format and Layout</p> <p>Where this applies, all the documents requested and the application form must be submitted on separate sheets of white paper (letter format, 8½ x 11 inches) printed on one side. Use a font size of 11 points or larger. These documents must not be bound, placed under plastic or stapled. Paper clips are acceptable, however.</p> <p>Colour printing on coloured sheets or in an unusual format makes photocopying difficult; it is therefore preferable to avoid using them.</p>
<p>Personal Information</p>	<p>The Privacy Act gives individuals the right to access and request correction of personal information about themselves. The Canada Council will protect personal information as required by the Privacy Act. The information will be stored in a series of Canada Council data banks described in <i>Info Source</i>, a government publication that is available on the Internet. All other information may be accessible to others under the Access to Information Act.</p> <p>The Canada Council for the Arts may share information related to applications and awards with officials in other arts and cultural industry funding agencies, on a confidential basis, to assist with program planning and evaluation.</p>

<p>Grant Terms and Conditions</p>	<p>Before you apply for a grant, please note all the following conditions:</p> <ul style="list-style-type: none"> • All your overdue final reports for Canada Council grants must be submitted and approved before you are eligible to apply for another Canada Council grant. <p>If your application is successful, the terms and conditions will be outlined in the grant notification letter. These are some of the conditions:</p> <p>Grant Payment</p> <p>The Canada Council will send you the grant money after it has received your grant acknowledgement form, which will be provided with your grant notification letter.</p> <p>Because grants and awards are taxable income, you may wish to receive the funds in the same year or years that you will have grant expenses. If your project or program of work will be carried out over two or more calendar years, you may request that your grant be paid in more than one instalment.</p> <p>Tax Status</p> <p>Canada Council grants to individuals are taxable. T4A slips will be issued, at the appropriate time, for grants and awards paid to individuals. If you have any tax-related questions, please contact the Canada Revenue Agency or your provincial or territorial revenue department.</p> <p>Changes to Proposed Projects or Programs of Work</p> <p>If you cannot use part or all of the grant during the period stated in your application, for any reason, or if you decide not to carry out your proposed project or program of work, you must notify the Canada Council immediately. Any changes to funded projects or programs of work (for example, changes in the activity budget, to key creative personnel, or to the start or end date) must be approved by the appropriate Program Officer before you carry them out.</p> <p>Expiry Date of the Grant</p> <p>The grant funds will be available for your use for three years following the competition deadline date that you apply to. The end of this three-year period is the expiry date of your grant.</p> <p>If you require an extension to the expiry date, please contact the appropriate Canada Council Program Officer, in writing. If you do not request an extension, the Canada Council will cancel the part of your grant that has not been paid to you by the expiry date, or you may be required to return a portion of the grant you have already received.</p> <p>Acknowledgement of Canada Council for the Arts Support</p> <p>You must acknowledge the support of the Canada Council for the Arts in all promotional material associated with the grant. Details about the acknowledgement policy will be included with the grant notification letter.</p> <p>Final Report</p> <p>You will be required to submit a final report on how you used the grant. This report must be submitted by the date identified in your grant notification letter.</p>
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Canada Council
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Aboriginal Peoples Production Project Grants in Dance

The information you provide on this page and the next will not be submitted to the peer assessment committee.

IDENTIFICATION OF APPLICANT (please inform the Canada Council if your address changes)

Name of applicant (individual, collective or company):
If applying as an individual: Mrs. Miss Ms. Mr.

Name that should appear on grant cheques (and address, if different from permanent address):

Permanent address:

Street and apartment or suite number

Street and apartment or suite number

City

City

Province or territory

Postal code

Province or territory

Postal code

Telephone

Fax

Telephone

Fax

Email

Website

Email

Website

DECLARATION

Will you permit the Canada Council for the Arts to include your name and address on its mailing list?
(This information will be used for Canada Council business only, including surveys.) Yes No

In which language do you prefer to communicate with the Canada Council for the Arts? English French

To be eligible for consideration, you must sign below to confirm your agreement with all of the following statements:

As an individual artist,

- I am a Canadian citizen or have permanent resident status, as defined by Citizenship and Immigration Canada
- I have carefully read the eligibility criteria for this program, which are described in the application guidelines, and I meet these criteria
- I understand that I am not eligible to apply to this program until all my final reports have been submitted and approved.
- I accept the conditions of this program as outlined in the application guidelines and agree to abide by the Canada Council's decision.
- I am aware that the Canada Council is subject to the Access to Information Act and Privacy Act, as described in the application guidelines.

I confirm that the statements in my application are complete and accurate, to the best of my knowledge.

Signature of applicant

(an original signature is required)

Date

DECLARATION

As a representative of a collective or company,

- I have carefully read the eligibility criteria for this program, which are described in the application guidelines. I confirm that the collective or company that I represent meets these criteria.
- I accept the conditions of this program as outlined in the program guidelines and agree to abide by the Canada Council's decision.
- I will act as sole representative of the collective or company, and I will keep the other participants informed of the contents and outcome of this grant application
- I understand that I am not eligible to apply to this program until all my final reports due for Canada Council grants have been submitted and approved.
- I am aware that the Canada Council is subject to the Access to Information Act and Privacy Act, as described in the program guidelines.

I confirm that the statements in my application are complete and accurate, to the best of my knowledge.

Name of representative
(artistic director, or administrative
or executive director)

Date

Signature
(an original signature is required)



Aboriginal Peoples Production Project Grants in Dance

The information that you provide from this point onward will be submitted to the peer assessment committee.

- The Canada Council for the Arts requires only one copy of the application form. Type or print in black ink to make your submission easier to photocopy.
- Do not bind your completed application form (in other words, do not use spiral binding, mount it in plastic, staple it, etc.).
- If you are completing the form on a computer, use the following format.

PART A1 – NAME AND LOCATION OF APPLICANT

Last name of individual dance professional

First and middle names

Name of collective or company

City (permanent residence or location)

Province or territory

Website

PART A2 – DESCRIPTION OF GRANT REQUEST

For this application you are:

An emerging dance professional

A mid-career dance professional

A dance collective

An established dance professional

A non-profit dance company

Identify the genre of dance and specialization for which you are applying for this application (see Appendix A for the complete list of genres and specializations funded by the Canada Council for the Arts):

Indicate the component you are applying to: (check one only)

Short-Term Production Grants

Long-Term Production Grants for ____ years

Short-Term Artists and Community Collaboration Program

Long-Term Artists and Community Collaboration Program for ____ years

Indicate the total amount you are requesting:

\$ _____

(Round to the nearest thousand; see the application guidelines for the maximum available.)

If your Long-Term Production Grant request is not successful, would you like it to be considered for a Short-Term Production Grant? Yes No

Have you discussed this with a Dance Section Officer? Yes No

Provide the project's start date _____ **and end date** _____
(day/month/year) (day/month/year)

Indicate the duration of the project (in months): _____

PART A2 – DESCRIPTION OF GRANT REQUEST (continued)

Provide a brief project description (10 to 15 words):

Would you like your name and contact information to be submitted to an Aboriginal dance directory?

Yes No

If you answered yes, do you want to be listed as an/a:

Individual Company Collective Organization

PART B – DETAILED PROJECT DESCRIPTION

The following information is required, and the peer assessment committee will use it to assess your application. The assessment criteria described in the guidelines will be used to evaluate your project. When providing the following information, ensure that you are addressing these criteria. Be as clear, thorough and focused as possible.

Please provide the required information on white 8½ x 11 inch paper, with one-inch margins. Print on one side only, with a type size of 11 points minimum.

Use the instructions below to ensure that you have included all required information. If you are applying as an individual dance professional, disregard the items that are only for collectives and companies.

Short-Term Production and ACCP Grant applicants: You may submit a maximum of **12 pages** in addition to the completed form (these 12 pages should include all the material listed below).

Long-Term Production and ACCP Grant applicants: You may submit a maximum of **15 pages** in addition to the completed form (these 15 pages should include all the material listed below).

Any text submitted over the maximum allowable will not be presented to the peer assessment committee.

➤ **Individuals: artistic statement**

In this statement, describe your relationship to the art form of dance and your central vision, process to date and goals.

➤ **Collectives or companies: profile**

Attach a profile of your collective or company that includes the following information:

- the artistic mandate and vision
- the names of the artistic director, administrative director, and president or chairperson
- a description of the legal structure (whether incorporated or registered, charitable status, and whether there is a board of directors)
- the year formed and brief history, including dance works that the collective or company has created, produced or commissioned; major events or changes that have occurred (positive or otherwise)
- your performance history; and significant achievements

PART B – DETAILED PROJECT DESCRIPTION (continued)**➤ Résumé or curriculum vitae**

Attach a résumé or curriculum vitae for the individual applicant, the key representative of the collective or the artistic director of the company. Provide details on his or her artistic or administrative experience, including training, previous artistic works and/or work with other organizations.

- For dancers, you must demonstrate that you have at least one year of paid performance in a professional context (you may not include student work).
- For choreographers, you must demonstrate that you have presented at least three works publicly in the last three years in a professional context (you may not include student work or pre-professional work).
- For choreographies and professional performance experience, provide the following for each presentation: title, date, place and context, length and collaborators. Present the information in date order.

➤ Short biographies for principal participating artists and collaborators

Attach short biographies for the key people (for example, elder, composer and rehearsal director) participating in your proposed project. Please keep the biographies short (for example, three on one page).

➤ Project Description for all projects

Please provide the following information at the beginning of your project description:

- indicate what your project is about: a new creation, a remount, a work-in-progress or a full production
- how many shows are planned?
- give an estimate of the size of the audience
- who is the choreographer or choreographers, if not the project applicant
- how many dancers are involved?
- what is the length of the work to be presented?

➤ Project description for Short-Term Production Grants

Attach a detailed project description that outlines the intent of your project, and the process and goals, as well as a detailed timetable that you (as an individual), your collective or your company will undertake for this project.

If you are working with a choreographer, mentor or elder, explain why you wish to work with this person and how he or she will assist your process. If you are an agent, manager or producer, describe how you will assist the artists you will work with.

If the project involves the use of Aboriginal traditional forms of knowledge, describe how cultural protocols are acknowledged.

Describe how you plan to reach your audience. How receptive to the work do you expect them to be? Do you plan to engage with your audience before or after the presentation? What would be an ideal scenario?

Describe your dissemination and/or marketing strategy, if you have one.

PART B – DETAILED PROJECT DESCRIPTION (continued)**➤ Project description for Long-Term Production Grants**

Address all the requirements for Short-Term Production Grants, listed immediately above, plus:

Describe what you expect to gain from working over a longer cycle, and the expected benefits and results of being able to plan over a longer period. Provide a brief outline of how the project will develop, for each year. Please refer to the application guidelines for examples of eligible costs.

Address audience engagement and dissemination strategies during and/or after the creative process, and describe the professional relationships you expect to have with producers, presenters, animators and agents, if this applies to your project.

Comment on potential residencies or co-productions with other artists and/or producers. Although these activities may not be confirmed, make reference to them as potential contributions to the creation/production cycle or as opportunities to develop partnerships for the eventual dissemination of the work. You are encouraged to submit letters of confirmation or intent (see below).

If your request for a Long-Term Production Grant is not successful, and you have chosen to have your project evaluated for a Short-Term Production Grant in that case, indicate how you would adapt the project to a one-year time frame.

➤ Timetable or calendar of activities for the project

For Short-Term Production Grants, provide a detailed timeline of activities for the duration of the proposed project. For Long-Term Production Grants, provide a precise timetable for the first year of activities and a general timetable for the second and any following years of the project. Note that long-term grants must be a minimum of two years and a maximum of four.

➤ Written authorization

Provide written authorizations for the use of information, stories or geographic sites that require special permission, and assurances that cultural protocols will be followed, when appropriate.

➤ Letters of support

For emerging dance professionals, non-artistic dance professionals and first-time applicants, you must also include a letter of support from a professional peer, mentor or previous employer in the professional dance milieu. The more specific the letter (about you or your project) the better. **Letters must be submitted with the completed application form or your application will be rendered ineligible.**

➤ Artists and Community Collaboration Program Requirements

Confirm that you have taken into account the assessment criteria for the Dance Project Grants: Artists and Community Collaboration Program (ACCP) when putting together your project proposal. Your application to this fund will be evaluated against the general assessment criteria for Aboriginal Peoples Production Project Grants in Dance and the assessment criteria for ACCP, which are described in the guidelines.

Confirm that you have spoken with a Dance Section Officer and that you understand the eligibility requirements for the ACCP. If you are applying to this fund, **you must provide the following additional information:**

- letters or other written proof of intent from the artistic and non-artistic partners
- written authorizations or assurances that copyright clearances will be obtained or cultural protocols will be followed, if this applies
- a description of the self-assessment and external evaluation processes that the applicant will use to determine how well the project meets its objectives.

PART B – DETAILED PROJECT DESCRIPTION continued)**➤ Additional information to support your application**

Please attach any additional information that will assist the peer assessment committee to evaluate your application. Note that this information will be included when counting your pages of support material (a maximum of 12 pages or 15 pages is allowed; see above).

You could, for example, include a letter from the commissioned choreographer or collaborator explaining why he or she has agreed to engage in this project with you. Or you may send a letter of intent from a presenter wishing to host you for a residency during the creative period of your project and/or to present the final work. If you are applying as an agent, manager, producer or other (non-artistic) professional, you may wish to provide documentation on previous project that relate to this proposal. The outcome of a Flying Eagle or Flying Squad project (where you mentored or were mentored) would also strengthen your application.

NAME OF APPLICANT:

Aboriginal Peoples Production Project Grants in Dance / 7

PART C1 – FINANCIAL INFORMATION: SHORT-TERM PRODUCTION GRANTS (continued)		
REVENUES (please mark with an asterisk (*) all confirmed revenues)		
	Project Budget	Final Report Only
Performance Revenues: (required for eligibility, except for ACCP)		
Box office		
Number of tickets _____ x \$_____ per ticket x _____ performances	\$	\$
Work-in-progress showing revenue	\$	\$
Guaranteed fees (teaching and/or performing)	\$	\$
Co-production or commissioned revenues (provide details on a separate sheet)	\$	\$
Other Earned Revenues:		
Program advertisements	\$	\$
Concession	\$	\$
Other (provide details)	\$	\$
Earned Revenues Subtotal	\$	\$
Private Support:		
Fundraising	\$	\$
In-kind services (provide details)	\$	\$
Foundation grants (provide details)	\$	\$
Private Support Subtotal	\$	\$
Public Support:		
Grant requested from this Canada Council program	\$	\$
Other grants: - federal (other than Canada Council)	\$	\$
- provincial or territorial	\$	\$
- municipal	\$	\$
Public Support Subtotal	\$	\$
TOTAL REVENUES	\$	\$
TOTAL EXPENSES	\$	\$
TOTAL REVENUES MINUS TOTAL EXPENSES	\$	\$

Note: You are required to round your grant request to the nearest thousand. Also, you must submit a balanced budget (revenues must equal expenses).

PART C2 – FINANCIAL INFORMATION: LONG-TERM PRODUCTION GRANTS (continued)					
REVENUES (please mark with an asterisk (*) all confirmed revenues)					
	Project Budget Year 1	Project Budget Year 2	Project Budget Year 3	Project Budget Year 4	Final Report Only
Earned Revenues:					
Box office					
Number of tickets _____ x \$_____ per ticket	\$	\$	\$	\$	\$
Guaranteed fees (teaching and/or performing)	\$	\$	\$	\$	\$
Co-production revenues and commissions	\$	\$	\$	\$	\$
Program advertisements	\$	\$	\$	\$	\$
Concession	\$	\$	\$	\$	\$
Other (provide details)	\$	\$	\$	\$	\$
Earned Revenues Subtotal	\$	\$	\$	\$	\$
Private Support:					
Fundraising	\$	\$	\$	\$	\$
In-kind services (provide details)	\$	\$	\$	\$	\$
Foundation grants (provide details)	\$	\$	\$	\$	\$
Private Support Subtotal	\$	\$	\$	\$	\$
Public Support:					
Grant requested from this Canada Council program	\$	\$	\$	\$	\$
Other grants: - federal (other than Canada Council)	\$	\$	\$	\$	\$
- provincial or territorial	\$	\$	\$	\$	\$
- municipal	\$	\$	\$	\$	\$
Public Support Subtotal	\$	\$	\$	\$	\$
TOTAL REVENUES	\$	\$	\$	\$	\$
TOTAL EXPENSES	\$	\$	\$	\$	\$
TOTAL REVENUES MINUS TOTAL EXPENSES	\$	\$	\$	\$	\$

Note: You are required to round your grant request to the nearest thousand. Also, you must submit a balanced budget (revenues must equal expenses).

PART D1 – SUPPORT MATERIAL**Audiovisual and printed support material**

Applicants are responsible for providing audiovisual support material of good viewing quality. The submitted video support material contributes to the evaluation of each project's artistic merit. You may submit a maximum of **three** audiovisual items (videotapes, a DVD, a CD, audio cassettes or DATs) showing recent work (within the last three years).

Due to time limitations, the peer assessment committee may not be able to view all of the audiovisual material that you submit in support of your application.

Complete Part D2 of the application form to provide details on the audiovisual or printed support material you are submitting.

Requirements and Suggestions for Videos or DVD

You must submit each work on separate videotapes (clearly identified and cued) or DVDs or on one DVD with a menu of selectable chapters. Each item may present an excerpt of either a work-in-progress or a finished choreography. The peer assessment committee will look at a **maximum of 10 minutes of work**, sometimes at regular speed and sometimes in fast forward mode.

Ensure that the dancers and their movements are clearly visible, to give a sense of the movement vocabulary and aesthetics of the work. You may choose to record movement material in the studio without production values: the committee members are not expecting the video to be of commercial quality. Promotional videos are not acceptable.

Try to relate at least one of the video selections to the project. At least one of the pieces should be recent work.

Complete Part D2 to provide clear information about what the peer assessment committee will see: the title of the work; the names of the professional performers, community performers, choreographer and composer; when and where the video was recorded; why you chose that material for the committee to watch; and **how it relates to your project**.

If you are working with a composer, you may wish to send an example of his or her work. Please indicate the details in Part D2.

You may wish to highlight other elements of the works (such as sound, sets and lighting). If so, indicate these in Part D2, too.

PART D2 – DETAILED DESCRIPTION OF AUDIOVISUAL SUPPORT MATERIAL

Fill in the boxes below, listing the material that you are submitting in support of your application. Be sure to list the items in order of viewing priority. Clearly label your support material.

Please send a **maximum of three items** on separate cued **videotapes** or **DVDs**.

Item 1

Title: _____ Date: _____
 Choreographer: _____ Venue: _____
 Dancers: _____ Length of entire work: _____
 Medium (videotape, DVD, CD, etc.): _____ Original format (16 mm, VHS, DVD, etc.): _____
 Running time: _____ Presentation format (if different from above): _____
 Completion or recording date: _____
 Brief description of how the support material relates to the proposed project: _____
 Special instructions or notes (please identify yourself in the work if applicable): _____
Time indicator: From _____ to _____ **Video standard:** VHS DVD (Specify chapters)
Cued Yes No

Item 2

Title: _____ Date: _____
 Choreographer: _____ Venue: _____
 Dancers: _____ Length of entire work: _____
 Medium (videotape, DVD, CD, etc.): _____ Original format (16 mm, VHS, DVD, etc.): _____
 Running time: _____ Presentation format (if different from above): _____
 Completion or recording date: _____
 Brief description of how the support material relates to the proposed project: _____
 Special instructions or notes (please identify yourself in the work if applicable): _____
Time indicator: From _____ to _____ **Video standard:** VHS DVD (Specify chapters)
Cued Yes No

Item 3

Title: _____ Date: _____
 Choreographer: _____ Venue: _____
 Dancers: _____ Length of entire work: _____
 Medium (videotape, DVD, CD, etc.): _____ Original format (16 mm, VHS, DVD, etc.): _____
 Running time: _____ Presentation format (if different from above): _____
 Completion or recording date: _____
 Brief description of how the support material relates to the proposed project: _____
 Special instructions or notes (please identify yourself in the work if applicable): _____
Time indicator: From _____ to _____ **Video standard:** VHS DVD (Specify chapters)
Cued Yes No

PART E – CHECKLIST

Use this checklist to confirm that you have completed all relevant sections of the form and have included all required support material. Be sure to put your name and the title of the proposed project on all items.

You must include the following items in the order shown below.

- Identification of Applicant
- Declaration (an **original signature** is required)
- Part A1 – Name and Location of Applicant
- Part A2 – Description of Grant Request
- Part B – Detailed Project Description
 - Individuals: artistic statement (if applicable)
 - Collectives or companies: profile (if applicable)
 - Résumé or curriculum vitae
 - Short biographies for principal participating artists and collaborators (if applicable)
 - Project description
 - Timetable or calendar of activities
 - Written authorization (if applicable)
 - Letter of support (one letter required for first time applicants, emerging dance professionals and/or non-artistic dance professionals). This letter must be enclosed with your completed application form or **your application will be rendered ineligible.**
 - ACCP requirements (if applicable)
- Part C – Financial Information
- Part D2 – Detailed Description of Audiovisual Support Material
 - Videotapes, DVDs, CDs, audiocassettes or DATs
- Additional information to support your application (please provide details)

New this year

- Voluntary Self-Identification form (included after the Guidelines and Application Form)
You are encouraged to fill out this voluntary self-identification information form to help the Canada Council identify whether its programs and services are reaching a diverse and wide range of Canadian artists, as intended. The information that you provide will not be used to assess the eligibility or the merit of your application.

Submit your application to:**Dance Section**

Canada Council for the Arts
350 Albert Street, P.O. Box 1047
Ottawa ON K1P 5V8

APPENDIX A – ELIGIBLE ABORIGINAL DANCE GENRES AND SPECIALIZATIONS

Genre	Sub-Genres	Specializations
Aboriginal	Powwow forms Contemporary Traditional/regional West coast Métis Inuit Plains	Accompanist Animator Artistic director Artists' management Arts administrator Choreographer Choreographic consultant/dramaturge Collective Composer Costume designer Dance company Dance therapist Dancer Designer Festival Film/video director Historian/researcher Multidisciplinary presenter Notator Photographer Presenter Producer/production company Publisher Rehearsal director Service organization Specialized presenter Stage manager Teacher Writer Elder



Voluntary Self-identification Form

The Canada Council for the Arts is a federal Crown corporation created by an Act of Parliament, and it has certain legal obligations under the Canadian Charter of Rights and Freedoms.

The federal Privacy Act protects the personal information that you provide on this form.

The Canada Council for the Arts' mandate is to support the study, enjoyment and production of works in the arts. Moreover, the Canada Council would like to strengthen its positive impact on all professional Canadian artists. The Canada Council can better achieve these objectives if it knows more about who applies to its programs and who receives its funding.

The Canada Council is committed to equity, diversity and inclusion when providing grants and services to professional artists and arts organizations. Its policies reflect Canada's rich and complex reality, and the Canada Council uses its unique national perspective to identify and address issues related to access. The issues can be—but are not limited to—regional, cultural, racial, generational, language-based, Aboriginal-based, disability-based and (or) gender-based.

For this reason, you are encouraged to complete this voluntary self-identification form to help the Canada Council determine whether its programs and services are reaching a diverse and wide range of Canadian artists, as intended. Individuals who are applying for a grant as members of a collective and (or) an ensemble are also encouraged to complete this form.

The form will be detached from program application forms. The information that you provide in this form will not be used to determine your eligibility.

How will the Canada Council use the information that you provide?

Your voluntary self-identification information may be used to:

- generate statistics that will measure the impact of, and identify gaps in, funding
- ensure there is diversity in the membership of peer assessment committees, advisory committees and focus groups
- gather information to help the Canada Council with the design, review and evaluation of its programs
- plan outreach activities and targets
- report to the Canada Council Board and committees
- share information with other government departments, organizations and contractors with whom the Canada Council has a data sharing agreement (please refer to the consent option on page 4), and
- Identify applications for priority funding after they have been assessed as having equal merit with other applications.

How will the Canada Council protect the information that you provide?

By submitting your personal information, you are consenting to its collection, use and disclosure in accordance with the Privacy Act. The Canada Council will use or disclose the information to others only for the purposes stated. If the Canada Council wishes to use your information for other purposes, it must first receive your written consent to do so.

**Personal information collected on this form will be stored in the personal information bank for the appropriate program.
PROTECTED WHEN COMPLETED**

NAME: _____

If you have any questions regarding the provision of this voluntary self-identification information, please contact H el ene Pollex, Information Officer, Arts Services Unit, at 1-800-263-5588 or 613-566-4414, ext. 4075, or by email at helene.pollex@canadacouncil.ca.

Please complete this revised form even if you have provided self-identification information in the past. The information is stored in a series of Canada Council for the Arts data banks described in *Info Source*.

To access, correct or revise your personal information, please provide a precise description of your personal information to the Access to Information and Privacy (ATIP) Coordinator:

ATIP Coordinator

Canada Council for the Arts

350 Albert Street, P.O. Box 1047

Ottawa ON K1P 5V8

debbie.stenson@canadacouncil.ca

Telephone: 1-800-263-5588 or 613-566-4414, ext. 4696

TTY: 1-866-585-5559

Fax: 613-566-4390

It will take you approximately 10 minutes to complete this form.

Name:

Last name

First name

Year of birth: _____

Place of residence:

City, town, hamlet, reserve or other place: _____

Province or territory: _____ Postal code: _____

Region:

Where **in Canada** do you consider to be your home? (This may be different from your current place of residence.)

Home city, town, hamlet, reserve or other place: _____

Home province or territory: _____

Gender:

Female

Male

Transgender

Other, please specify: _____

Personal information collected on this form will be stored in the personal information bank for the appropriate program.

PROTECTED WHEN COMPLETED

NAME: _____

Citizenship:

Check a box if you identify as a:

- Canadian citizen
- Permanent resident (as defined by Citizenship and Immigration Canada)
- Other, please specify _____

Newcomer or immigrant:

Check the box below if you identify as a:

- Newcomer or immigrant to Canada

If you checked this box, please indicate the year you immigrated to Canada: _____

Official Languages:

What is your preferred official language?

- English
- French

First Language:

Check one or more of the boxes below indicating the language(s) you first learned and still understand:

- English
- French
- Inuktitut
- Other Aboriginal language (please specify): _____
- Sign language (please specify): _____
- Other languages (please specify): _____

Official-language minority communities:

These are groups of people that share a common language, English or French, distinct from the linguistic majority of the province or territory in which they live, as defined in Section 41 of the Official Languages Act.

Check one of the boxes below if you identify as a:

- Anglophone official-language minority
- Francophone official-language minority

Aboriginal/First Peoples of Canada:

Check one of the boxes below if you identify as:

- First Nations
- Métis
- Inuit

Personal information collected on this form will be stored in the personal information bank for the appropriate program.
PROTECTED WHEN COMPLETED

NAME: _____

Ethno-Cultural Origin:

Check only one of the boxes below if you identify as:

- Indigenous person from outside Canada (for example, Maori from New Zealand, Sami from Norway, Quechua from Peru) (please specify): _____
- Person of African, Asian, Middle Eastern, Latin American or mixed racial heritage—Mixed racial heritage means that your heritage includes at least one of the groups named here. (Note that the above corresponds to “**visible minority**,” as defined in the Employment Equity Act of Canada.) (Please specify): _____
- Other (please specify): _____

Disability:

Check the box below if you identify as a person with a disability.

- Please specify: _____

AGREEMENT TO PROVIDE PERSONAL INFORMATION

Consent to share information:

Please check one of the boxes below:

- I consent to the sharing of my information with other government departments, organizations and contractors that the Canada Council for the Arts has a data sharing agreement with.
- I do not consent to the sharing of my information with other government departments, organizations and contractors that the Canada Council for the Arts has a data sharing agreement with.

I have signed on the signature line below to confirm that I agree to the following:

- I have provided the personal information in this form with the understanding that it will be used only for the purposes stated in this form and that the Canada Council requires my written consent before it can use my personal information for any other purpose.
- The information I have provided is true and complete.

Name: _____

Signature: _____ Date: _____

If you complete this form by hand or on a typewriter, your original signature is required (not a photocopy). If you complete this form online, your email address will be accepted as your original signature.

CANADA COUNCIL USE ONLY—ATS contact: _____